



Client Care Partner - Volunteer

Volunteers Needed - Make a difference in our community!

Harvest Project is a place where your contribution can make a meaningful difference in the lives of people in our community. Volunteering at Harvest Project is a uniquely rewarding experience, where you will join our team to bring life-changing resources to hundreds of North Shore residents. We are compassionate, mission-focused and values driven. Come, join our team and make a difference!

We are a community-leading, non-profit organization, bringing transformative change into the lives of struggling community members by offering client coaching, nutritious food, clothing, emotional and spiritual support and more. Our mission is to “Extend a Hand Up, Not a Hand-Out,” helping to restore our neighbours to health and stability. Harvest Project has regularly been voted the #1 non-profit on Vancouver’s North Shore!

Read more about us at www.harvestproject.org.

What you’ll do:

As a Client Care Partner, you will work within our dedicated team to support the delivery of Client Care services. You will conduct one-on-one monthly coaching meetings with our clients, complete administrative duties and help with other projects to ensure we provide the best possible support to our clients.

About You:

- You have completed a diploma or certificate in coaching, counselling, or a similar social service designation, or have the equivalent in experience
- You have one - two years’ experience working in a similar field
- You have strong administration skills, with knowledge of MS Office applications, including database management
- Your attention to detail and follow up skills are exceptional
- Your communication skills are outstanding with the ability to actively listen, read nonverbal communication, and form and phrase questions and comments in a manner that reflects dignity, respect, and compassion
- You possess strong problem-solving, team building and collaboration skills

Additional Information

- Signatory to, or acknowledgement of, Harvest Project Statement of Faith is required
- At times may come into contact with clients in crisis situations
- Signature and adherence to Confidentiality Agreement

- Requires a criminal record check and vulnerable sector search

Commitment

- Minimum of one-year volunteer commitment
- 4.5 hours per week
- 1.5 hours of training per month

Applications

We appreciate receiving applications here: [Online Volunteer Inquiry Form](#).

We welcome all applications and look forward to contacting select candidates. Thank you for your interest.